



REQUEST FOR EXPRESSIONS OF INTEREST (EOI)/CVS

**CONSULTANCY SERVICE FOR THE REORGANIZATION
AND RESTRUCTURING OF THE PROJECTS AND
HEALTH MAINTENANCE UNITS, MOHW**

The Ministry of Health & Wellness is now implementing key actions in its Transformation Programme. One action that is being advanced at this time is the merger of the Project Planning and Implementation Unit and the Health Facilities Maintenance Unit. Both Units are functionally responsible for the operationalization of Strategic Outcome 6 of the Vision for Health 2030, making reliable and modern infrastructure available for Health Service delivery. More specifically, the teams in both sections of the Ministry are responsible for the development and maintenance of Health infrastructure throughout the Public Health System.

The Ministry of Health & Wellness now invites eligible individual consultants to submit their Expressions of Interest indicating their qualifications and experiences for the consultancy.

Qualifications and Experiences:

- MSc in Human Resource Management or MBA with specialization in Human Resource Management or equivalent
- At least five years' experience in Human Resource Development, including development of human resource strategies for Public Sector bodies
- Training and/or experience in Organizational Development (OD) and Change Management will be an asset
- Specific training in Workforce Planning & Management Analysis
- A minimum of two (2) similar assignments in business process analysis/reengineering.

Required Competencies

Core

- Research skills, ability to design and conduct surveys and interviews
- Strong analytical skills
- Ability to work with multidisciplinary teams and cultivate strategic alliances with local and international organizations
- Excellent leadership and negotiating
- Proficiency in Microsoft Word, Excel, PowerPoint
- Ability to prepare clear and concise written and oral reports
- Very strong interpersonal and communication skills.

Technical

- Sound knowledge of Organizational Development Theories, philosophies and methods; organizational analysis; change management models and theories
- Ability to design and develop OD tools and methods for complex organizational strengthening
- Sound knowledge of Government administration systems and operations management
- Good working knowledge of the public health sector
- Knowledge of the Ministry's core business strategies to inform business process reviews.

Expressions of Interest in the form of an Application Letter and Curriculum Vitae must be sent via email to **Shaniel.Smith@moh.gov.jm** on or before **Monday, March 27, 2023 at 10:00 a.m.** The detailed Terms of Reference (TOR) can be viewed on Ministry of Health & Wellness website at **www.moh.gov.jm**. Enquiries regarding the TOR should be emailed to **Shaniel.Smith@moh.gov.jm**.

**Public Procurement Branch
Ministry of Health & Wellness
Reit Building
52-60 Grenada Crescent
Kingston 5**

The successful candidate will be required to acquire a Tax Compliance Certificate (TCC).

We thank all applicants for their interest; however, only shortlisted candidates will be contacted.