



REQUEST FOR EXPRESSIONS OF INTEREST EOI/CURRICULUM VITAE

Consultant for the Revision of the National AIDS Committee

The Ministry of Health & Wellness is mandated by the Government of Jamaica to coordinate and lead the implementation of the national HIV response. A National HIV/STI Control programme was established in the Ministry of Health and a National AIDS Committee (NAC) was formed to ensure the active participation of all sectors and stakeholders. The NAC has been dormant for the past ten (10) years and as such the Ministry of Health & Wellness hereby seeks to employ a consultant to conduct a review of the NAC, make recommendations and assist with the implementation of a new National AIDS coordinating body if necessary.

OBJECTIVES

The engagement provides for the reimplementation of the dormant NAC or the implementation of a new body.

1.1. Specific Objectives of the consultancy:

- i. To conduct a review of the dormant NAC and make recommendations for its re-establishment
- ii. To facilitate the establishment of a National AIDS coordinating body that will be responsible for a national multi-sectoral response to HIV and AIDS
- iii. To facilitate the composition and establishment of the members of the coordinating body in keeping with the Terms of Reference (TOR) of the proposed coordinating body
- iv. The establishment of a Standard Operating Procedure for the proposed coordinating body to solicit and manage donations and provide the relevant financial reports.

The Ministry of Health & Wellness now invites interested eligible individual consultants to submit their Expressions of Interest (EOI) indicating their qualifications and experiences.

QUALIFICATION AND EXPERIENCE

The Consultant must meet the minimum required qualifications as detailed below or based on equivalency.

Qualifications

- Master's degree in Health Administration/Public Administration, Public Policy or related fields;

Work Experience/Requirements

- Three (3) years of relevant work experience where work of similar nature was undertaken; candidate must provide at least three (3) references from these organizations.

Expressions of Interest in the form of an Application Letter and Curriculum Vitae must be sent via email to **kameisha.taylor-hibbert@moh.gov.jm** or before **Monday, April 3, 2023** no later than **2:00 p.m.**

Applicants are required to have or obtain a valid copy of a Tax Compliance Certificate (TCC).

The detailed Terms of Reference can be viewed on the MOH website at **www.moh.gov.jm**.

We thank all applicants; however, please note only shortlisted candidates will be contacted.