



MINISTRY OF
**HEALTH &
WELLNESS**



**PROCUREMENT OF CONSULTANCY
PROCUREMENT SPECIALIST -
HEALTH HURRICANE RESPONSE PROGRAMME**

The Ministry of Health & Wellness (MOHW) is seeking proposals from qualified individuals for **Consulting Services as Procurement Specialist – Post-Hurricane Hurricane Response Programme (HHRP)**.

Hurricane Melissa, a Category 5 hurricane, made landfall on the island on 28 October 2025, 12:00 noon, on the south western coast of Jamaica near New Hope, Westmoreland. The Ministry of Health & Wellness (MOHW) had held preparatory meetings with all Regions and Parishes and had placed response teams on standby since 22 October 2025, when the country was placed under a Tropical Storm Watch. The Health Emergency Operations Centre (HEOC) was activated at 10:00 a.m., 23 October 2025. All public health centres were operational until 2:00 p.m. on 24 October 2025. Public hospitals began offering emergency services only on 23 October 2025.

The Category 5 Hurricane resulted in significant damage to the health infrastructure, especially in the parishes of St. Elizabeth, Westmoreland, St. James and Trelawny. All levels of health services, including Primary, Secondary, and Tertiary institutions, sustained significant damage to all sections of the facilities, resulting in a dramatic impairment of service delivery.

In response to the disaster, the MOHW has finalised the development of the Hurricane Melissa Response Programme (HMRP). The objective of the strategy is to restore health services to the populations in the most affected areas and to mitigate the outbreak of any disease within the population post the hurricane. The plan is defined into three (3) phases: Phase 1: Relief, Phase 2: Rehabilitation and Phase 3: Reconstruction.

ROLE SUMMARY

The main objective of the consultancy is to support the Ministry of Health & Wellness (MOHW) and its Programme Management Unit (PMO) in building procurement expertise, particularly as it relates to processes and procedures that are aligned with procurement policies of the Government of Jamaica, and other funding agencies such as the Inter-American Development Bank (IDB). The Procurement Specialist will be responsible for the preparation of the Procurement Documents and will carry out all procurement processes according to the policies and guidelines of the funding agencies. The work will be undertaken considering procurement strategies for the local market and considering best international practices in similar projects. The consultant will support the optimization of procurement processes among the funding agencies so that the procurement documents can be approved on schedule while generating competition, promoting efficiency in the use of the project's resources and facilitating the works and consultancies' execution.

ELIGIBILITY CRITERIA

This is an online tender where tender documents, clarifications and bids will only be made available and accepted via the Government of Jamaica Electronic Procurement Portal – GOJEP (www.gojep.gov.jm). No offline (hard copies) will be accepted and there will be no physical tender drop-off of tender documents.

- Tender documents can be downloaded as of **Wednesday, January 14, 2026**.
- **Clarification period** – All requests for clarification must be submitted no later than **Wednesday, January 21, 2026 at 2:00 p.m.**
- **Submission Deadline:** Tenders must be submitted by via the GOJEP no later than 2:00 p.m. on **Wednesday, January 28, 2026**.

Late bids will be automatically rejected by the system. To participate in this tender opportunity, suppliers must first be registered on the GOJEP at www.gojep.gov.jm. To register, please select the "Register as a supplier" link from the system home page.

For assistance regarding training, download of tender and upload of tender proposals, please contact the Ministry of Finance, Office of the Public Procurement Policy Customer Care Desk at 876-932- 5704/ 876-806-5587/ 876-806-5149/ 876-806-4581 or email [opppecustomer@mof.gov.jm](mailto:opppecustomer@mf.gov.jm).

Failure of the bidder to directly register and download the Tender/Bidding document from the GOJEP website will result in ineligibility/non-responsiveness of that bid and disqualification from the procurement proceedings.

For further information regarding this advertisement, please email: arlene.hayles@moh.gov.jm.

The Ministry of Health & Wellness is not obliged to accept the lowest or any tender and reserves the right to annul the tender process and reject all tenders at any time prior to the award without incurring any liability.