

Career Opportunity

Applications are invited from suitably qualified persons to fill the following positions in the Ministry of Health and Wellness (**Policy, Planning & Development Division**)

Performance Monitoring & Evaluation Analyst (GMG/SEG 2) **Salary \$4,266,270 per annum**

JOB PURPOSE

Under the general direction of the Director, Corporate Planning and Performance Management, the Performance Management Analyst is responsible for assisting with the development and management of the performance management of the Ministry's policies, programmes and projects to ascertain the attainment of established objectives and performance standards.

KEY RESPONSIBILITY AREAS

1. Contributes in the development of a Performance Monitoring and Evaluation Results Measurement (RM) Framework, guided by the Ministry's Strategic/Corporate Plan as the machinery for the management of ministry's performance and its portfolio agencies' plans, programmes and projects;
2. Assists with the formulation of Performance Indicators for use in the assessment of the ministry's and its portfolio agencies' policies, programmes and projects;
3. Monitors and evaluates newly implemented plans, policies and procedures to analyze effectiveness and progress;
4. Liaises with all departments/ branches/units and portfolio agencies to gather status data, conducts analyses and makes recommendations;
5. Provides support in the setting of Operational Objectives to guide the operations of the performance management function;
6. Organizes and convenes Corporate Planning Coaching sessions for assigned programmatic areas;
7. Assists with the design and conducts secondary research in to the impact, relevance and effectiveness of the Ministry's policies, departments/agencies, programmes and projects to inform and update the Ministry's policies, planning process;

MINIMUM REQUIRED EDUCATION AND EXPERIENCE

- Bachelor's Degree in Management Studies, Public Administration, Business Administration or a related discipline;
- Specialized training in Corporate/Strategic Planning, Performance Monitoring and Project Management;
- Three (3) years related experience.

Applications with résumés are to be submitted no later than **June 29, 2026**, to:

Director
Senior Human Resource Management & Development
Ministry of Health & Wellness
40 Knutsford Boulevard
Kingston 5
jobs@moh.gov.jm

The Ministry of Health thanks all applicants for their interest; however, please note that only short-listed candidates will be contacted.